

Course Evaluation: Business English

Course: _____ Teacher: _____

Department: _____ Semester: _____

The teacher

Mark the number, where 1 = completely agree, and 5 = completely disagree.

	agree	←—————→			disagree
has a thorough knowledge of his/her subject	1	2	3	4	5
has a professional manner	1	2	3	4	5
creates an atmosphere conducive to learning	1	2	3	4	5
gives clear instructions	1	2	3	4	5
writes clearly on the blackboard/ OHP/Flipchart	1	2	3	4	5
explains grammar and vocabulary well	1	2	3	4	5
gives constant feedback (e.g. advice, praise, corrections)	1	2	3	4	5
is flexible (e.g. does not only work with a textbook)	1	2	3	4	5
responds to the particular needs/interests of the students	1	2	3	4	5
encourages questions and discussions	1	2	3	4	5
checks regularly what students have learned/understood	1	2	3	4	5
informs students about assessment (exams, grading scales)	1	2	3	4	5

The lessons

The relevance to my job was	too much	just right	not enough
For me, the pace (tempo) of the lessons was	too fast	just right	too slow
Switching between different types of task was	too often	just right	not often enough
Being asked to work in pairs or groups was	too often	just right	not often enough
For me, the level was	too high	just right	too low

The materials (textbook, worksheets, CDs, DVDs, etc.)

	agree ←————→ disagree					Comments
	1	2	3	4	5	
authentic, realistic	1	2	3	4	5	
varied	1	2	3	4	5	
up-to-date	1	2	3	4	5	
interesting	1	2	3	4	5	
challenging	1	2	3	4	5	
relevant to my job	1	2	3	4	5	

In future, I would like more...

- grammar revision
- vocabulary development
- listening comprehension
- reading comprehension
- business writing (letters, reports, etc.)
- role-plays and simulations, e.g. meetings, telephoning, negotiations, interviews
- practice in giving presentations
- discussing current business issues.
- practice in translating and interpreting

Please answer the following questions:

1. What can the teacher do to optimise his/her classes?

2. What did you particularly enjoy or find useful about the course?

Please return this form to your teacher. Thank you for completing it!