

Fact Sheet: University Admission Without a High School Diploma – How to Succeed in the Entrance Exam

Who is the exam for?

For anyone interested in the “**Business Administration – International Business in English**” study program at the DHBW Villingen-Schwenningen.

Don’t have a **German high school diploma** or a **foreign qualification** that isn’t directly recognized in Germany? Then you can still study at the Baden-Württemberg Cooperative State University (DHBW) by taking the **university’s individual entrance exam!**

Requirements:

- You have a **foreign high school diploma** that qualifies you for university study in your home country.
 - You want to study **International Business in English** at DHBW Villingen-Schwenningen.
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How does the entrance exam work?

The entrance exam for the **International Business in English** study program in Villingen-Schwenningen consists of two parts: a written part and an oral part. The written part consists of a standardized aptitude test, while the oral part consists of an interview with two examiners from the university.

1. Written Part: TestAS

- **What is it?** A standardized test that assesses your **general and subject-specific skills**. The TestAS can be taken at one of approximately 1,000 test centers worldwide (in your home country, in Germany, in another country...). Depending on the test center’s offerings, the exam can be taken either digitally or on paper.
- **Further information on the TestAS:** <https://www.testas.de/en/>
- **Content of the TestAS:**
 - The **core module** is the foundation for studying in Germany and is the same for all fields of study.
 - The **subject module** is selected according to the intended degree program. For Business Administration – International Business in English at DHBW Villingen-Schwenningen, the subject module “Economics” is taken.

- **Duration:**
 - Digital: **3 hours** (90 minutes core module + 90 minutes subject module)
 - Paper-based: **approx. 4.5 hours**
- **Language:** English
- **Passing the written exam:** To be admitted to the International Business in English study program in Villingen-Schwenningen, you must score **at least 100 points** out of a maximum of 200 points in both modules. Only after achieving this score you will be eligible to take the oral exam.

2. Oral Part: Interview

- **What is tested?** General knowledge of **cultural, political, social, and economic topics**, as well as the **dual study concept**—and how well you can express yourself in German or English.
- **Duration:** approx. **30 minutes**
- **Format:** online via **video/web conference**
- **Passing the oral exam:** You need **at least 100 points** out of a maximum of 200 to pass.

How do I register?

1. **Written exam (TestAS):**
 - Find your test center and register for the **TestAS** online:
<https://www.testas.de/en/>
 - Select the **correct test format** (digital or paper-based) and the **appropriate subject module** for your degree program.
 - The dates and fees are determined by the respective test center.
2. **Oral exam:**
 - After taking the TestAS, submit a written request via letter for **admission to the oral exam part** to the DHBW:
 - DHBW Headquarters
 - International Admission & Services
 - Friedrichstraße 14
 - 70174 Stuttgart
 - Germany
 - **Documents:**

- Copy of your **foreign high school diploma** (officially certified)
- **TestAS Certificate** (with your scores)
- Indication of your **intended degree program**
- **Statement** indicating whether you have taken the exam before and, if so, your **score**

Further information on our website

- **Deadline:** At least **4 weeks before the exam date**.
- **Date and time** of the exam: These will be communicated to you at least **2 weeks in advance**.

Important Information

- **Costs:** There is a fee for the exam. Check with your test center for current fees.
- **Retaking the oral exam:** If you fail, you may **retake the oral exam once**.
- **Language:** The exam is conducted in **English**.
- **Compensation for disadvantages:** If you have a disability or chronic illness, you can request **compensation for disadvantages**. Please submit a medical certificate for this purpose.

Where can I find more information?

- **DHBW website:** www.dhbw.de
- **TestAS website:** www.testas.de
- International Business in English at DHBW Villingen-Schwenningen:
<https://www.dhbw-vs.de/en/teaching/business-school/international-business-b-a.html>
- **Advising:** ias@dhbw.de

Tip:

Be well prepared! Brush up on your **general knowledge**, read the **latest news**, learn about the **DHBW's dual study concept**, and practice your **German or English**.